



# LEVEL I - CONFINED SPACE TRAINING

RIIWH5202E Enter and work in confined spaces  
MSMPER205 Enter confined space  
MSMPER200 Work in accordance with an issued permit  
MSMPER202 Observe permit work



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RTO ID #91413

# About this Course

Our Level 1 Confined Spaces courses provides the necessary skills to undertake risk assessments, safely enter and exit a confined space in accordance with an authorised issued work permit.

This course, designed to impart the required knowledge and skills in order to enter and work in confined spaces is offered by Just Careers Training (RTO #91413) trading as Licences 4 Work.

The Safe Work Australia Code of Practice defines a “confined space” as an enclosed or partially enclosed space that:

- is not designed or intended primarily to be occupied by a person; and
- is, or is designed or intended to be, at normal atmospheric pressure while any person is in the space; and
- is or is likely to be a risk to health and safety from:
  - an atmosphere that does not have a safe oxygen level, or
  - contaminants, including airborne gases, vapours and dusts, that may cause injury from fire or explosion, or
  - harmful concentrations of any airborne contaminants, or
  - engulfment, or
  - an atmosphere that requires gas testing prior to entering a specific area or workplace.

## **Examples of confined spaces include (but are not limited to):**

- Storage tanks
- Tank cars
- Vessels including Pressure vessels
- Boilers
- Silos and other tank-like compartments
- Pits and degreasers
- Pipes
- Sewers and Sewer pump stations including wet and dry wells, shafts and ducts
- Shipboard spaces entered through small hatchways or access points, cargo tanks, cellular double bottom tanks, duct keels, ballast or oil tanks and void spaces

## **Therefore, this course is recommended for:**

- Workers who will be performing confined space work, but are not required to write a permit or wear breathing apparatus
- Electrical engineers
- Safety inspectors and Safety personnel
- Injury prevention personnel
- Maintenance personnel
- Emergency services personnel (fire, ambulance, police)
- WHS/OHS officers
- Risk managers
- Mine managers
- Telecommunications and cable installation personnel
- Lift operators and installers
- Transport industry workers

This course, resulting in a Nationally Recognised Statement of Attainment includes both theory and practical components, with participants undertaking practical activities to ensure familiarity with confined spaces and the safety requirements relating to entering and working in these spaces. This course does not replace the need for further Site Specific Training; rather this will prepare workers for this.

## **WHO CAN DO THIS COURSE?**

To participate in this course;

- You must be at least 14 years of age to do this course (you will need a guardian to sign off a permission and awareness slip if you are under 18 years old)
- You must present sufficient identification (between ID's you should have a Signature, Photo, Address and Date of Birth).

## **HOW LONG IS THE COURSE?**

### **NSW**

This course runs for 1 day and commences at 8:30am and finishes at approximately 5pm.

### **QLD, WA & VIC**

This course runs for 1/2 a day.

# What is covered in the course?

## TOPICS COVERED THROUGHOUT THE DAY INCLUDE:

- Identifying confined spaces
- Identification and control of hazards
- Australian Standards and relevant legislation
- Roles and responsibilities of management and employees
- Risk assessments and hierarchy of hazard controls
- Work to a confined space permit
- Work site policy and procedures
- Lockout and tag out methods of isolation
- Fall protection equipment
- Practical entry into a confined space
- Safety and emergency procedures
- Basic use of gas testing equipment

## WHERE IS THE COURSE HELD?

Courses are held at all Licences 4 Work training centres throughout Australia. Please check our website for upcoming courses and locations. The course may be organised for the workplace, however this can only take place once we have ensured that the area used for practical and theory training is safe and adequate. Please contact us for further details.

## ASSESSMENTS AND TESTS

Attaining your Statement of Attainment for this course involves attending your course, undertaking training, completing theory and practical activities and undertaking a final assessment. You will only be permitted to undertake final assessments if you feel you are ready, and your trainer/assessor allows you to undertake assessment (and this is based on your participation and completion of activities).



## RE ASSESSMENT, COMPLAINTS AND APPEALS

Our trainers have the experiences, abilities and training to effectively assist you in your course by providing well designed training and assessment. During your training you will receive feedback about your performance including suggestions where required. You will also be informed if you are doing exceptionally well!

During training if you or your trainer feels that you require additional support, then there are options to assist you, i.e. extended duration of your course.

After assessment, should your trainer feel that you still require further training (due to results of the assessments in your course) or you need to be reassessed (assessment is completed during training) you will be informed of your options. If you fail your assessment, reassessment fees and minimum waiting times also apply to reassessment. We have an effective appeals procedure, which you can find on our website, if you dispute the assessor's findings.

If you have a complaint about the course, our trainer/ assessors or anything else, then we also have an effective complaints procedure, which can also be viewed on our website

## OUTCOME

Once you have met the requirements of the course then you will be issued with a Statement of Attainment for the units:

**RIIWHS202E Enter and work in confined spaces**  
Incorporating  
**MSMPER200 Work in accordance with an issued permit**  
**MSMPER202 Observe permit work**  
**MSMPER205 Enter confined space**



Confined Space refresher training is recommended every 12-24 months under Australian Standard AS2865-2009.

# Other important information

## WHAT IS INVOLVED?

- Book your course online or by calling us on the local phone number below (or come in to one of our offices)
- You will receive your pre-course online enrolment details by email
- Read the pre-course materials to prepare for your course.
- For **QLD, WA & VIC ONLY**:  
Complete your online mandatory pre-attendance quizzes with a satisfactory result of 100%. These must be completed before attendance in order to continue your course.
- Once you have met the requirements of the course then you will be issued with a Statement of Attainment for the completed unit(s).
- You may request a wallet sized card (card fees applicable) to keep in your wallet to show your current and/or future employers that you have undertaken the training required to work in confined spaces (please note site and task specific inductions will still be required for this work)

## WHAT DO I NEED TO BRING?

- Your ID – 1 legal photo ID is usually sufficient
- Long pants, long sleeve shirt, closed shoes (preferably hard caps, but not compulsory)
- You will not be allowed to do the course in open shoes, skirts, or short sleeve shirts and singlet

## BOOKING AND ENROLMENT

Book online or by contacting the customer service team at Licences 4 Work.

## LANGUAGE, LITERACY & NUMERACY REQUIREMENTS

This course is delivered in English. To be able to successfully complete our training programs, participants must be able to read and write English to a sufficient standard to work with the supplied texts. You may also be requested to undertake a Language, Literacy and Numeracy assessment.

## ACCESS AND EQUITY

Just Careers Training abides by the principles of access and equity and offers this course to all applicants regardless of their gender, social, sexual preferences, and political and/or religious beliefs.

## FLEXIBILITY & REASONABLE ADJUSTMENT

In line with VET principles and as per the requirements set out in the relevant Training Package, there is scope for Reasonable Adjustment of the training and/or assessment requirements set out in this course.

Reasonable Adjustment in training may include the use of learning props and methodologies better suited to the individual's needs, as long as the adjustment in training method is still in line with regulator requirements. Examples of this include the use of videos and presentations, one on one training methods (for parts of the training not requiring work with other individuals) and extended training plans that exceed the standard course duration and format.

Reasonable Adjustment in assessment may include adjusting the assessment methodologies or the tools in order to cater for the needs of the participant. This may include the use of Verbal Assessment in place or written assessments and other variations allowable by the course requirements. Minimum assessment requirements have been set out by in the National Training Package and these cannot be reduced.

## PARTICIPANT SUPPORT

You will be provided with sufficient support to ensure that you attain these units. This support is limited to support offered throughout the duration of the course and the support that we can provide to you in relation to training and assessment. Support cannot change any of the course requirements. Where we cannot provide you with the support you require, we will provide you with information about where and how you can access any available services.

Your trainer will:

- Explain the course requirements, objectives and outcomes
- Present the required information in an easy to understand format
- Discuss the subject matter, answer your questions and demonstrate the skills required
- Assess you only once you feel (and they believe) you are ready for any final assessment
- Provide options for further training
- Provide you with options, where they exist and are allowable for reasonable adjustment to the training and/or assessment components of this course.

## FEES AND CHARGES

For current fees and charges for all our courses and programs, including a full set of the terms and conditions, please visit our website.

## FURTHER INFORMATION

For further information, please contact us and speak to one of our friendly L4W customer service staff, visit our website or refer to your Student Handbook.

### Sydney

[www.licences4work.com.au](http://www.licences4work.com.au)  
(02) 8292 0111

### Newcastle

[www.licences4worknewcastle.com.au](http://www.licences4worknewcastle.com.au)  
(02) 4954 4101

### Brisbane

[www.licences4workbrisbane.com.au](http://www.licences4workbrisbane.com.au)  
(07) 2101 2499

### Perth

[www.licences4workperth.com.au](http://www.licences4workperth.com.au)  
(08) 9344 1704

### Melbourne

[www.licences4workmelbourne.com.au](http://www.licences4workmelbourne.com.au)  
(08) 9125 1998